

## Terms of Use

### The Website

The website [www.recoveredpaper-id.eu](http://www.recoveredpaper-id.eu) (hereinafter “the Website”) is operated by the Confederation of European Paper Industries (CEPI). CEPI informs the European Recovered Paper Association (ERPA) and the European Federation of Waste Management and Environmental Services (FEAD) on changes on the Website on a regular basis. CEPI is established as non-profit making international association under Belgian law (aisbl/ivzw). CEPI’s address is: Confederation of European Paper Industries aisbl, avenue Louise 250 Box 80, B-1050 Brussels ([mail@cepi.org](mailto:mail@cepi.org)).

Access to and use of the Website is provided by CEPI subject to the following terms of use (hereinafter: “Terms of Use”). By using the Website you are deemed to have read and accepted these Terms of Use. CEPI may update the Terms of Use at any time by posting changes online. Any such changes will be effective immediately upon posting on the Website. Your continued use of the Website will constitute acceptance of the revised Terms of Use.

### Purpose of the Website

CEPI has set up the Website within the framework of the Recovered Paper Identification System (hereinafter “the RPID”). The RPID is a European identification system, developed jointly by CEPI, ERPA (European Recovered Paper Association) and FEAD (the European Federation of Waste Management and Environmental Services) for the purpose of allowing paper mills to identify the origin of recovered paper through a unique supplier identification code. The RPID aims to enhance the traceability of recovered paper and to improve safe and secure paper production processes. The purpose of the Website is (i) to allow suppliers of recovered paper to actively participate in the RPID and obtain a unique Recovered Paper Supplier Code which will be valid throughout Europe and globally, and (ii) to allow the online identification through the Recovered Paper Supplier Code of suppliers of individual bales of recovered paper. More details on the RPID can be found here ([http://www.recoveredpaper-id.eu/uploads/recovered\\_paper.pdf](http://www.recoveredpaper-id.eu/uploads/recovered_paper.pdf)).

### Use of the Website

The Website is intended for the sole purposes of providing general information on the RPID and of allocating a Recovered Paper Supplier Code to registered suppliers of recovered paper. If you are a supplier of recovered paper and want to take part in the RPID and obtain a Recovered Paper Supplier Code, you first need to register on the Website so that we can provide you with a personal username and password. These log-in details will allow you to create your Recovered Paper Supplier Code directly online. Upon registration of your Code, you will receive from us a certificate of registration confirming your status as a certified user of the RPID and your unique Recovered Paper Supplier Code. Only one Recovered Paper Supplier Code will be issued per company/supplier and per country.

When completing the registration form on the Website, you agree to provide true, accurate and complete information about yourself and your company. You agree that you will not impersonate any other person or entity or falsely state or otherwise misrepresent your affiliation with a person or entity while using the Website. You will be solely responsible for all information that you provide on the Website. You must also maintain and promptly update such information so that it continues to be true, accurate and complete at any time. You must take all reasonable measures to prevent the disclosure of your personal log-in details to other persons because you and your company will be fully responsible for the consequences of other persons logging in or having logged-in by using your personal log-in details. It is your responsibility at any time to prevent others from gaining unauthorised access to the Website.

You acknowledge and agree that you and your company will be solely responsible for all use that is made of the Website and all activities carried out as a result of the use of the Website (such as, for instance, the proper use of the Recovered Paper Supplier Code and/or the certificate of registration obtained via the Website). We will not be screening or monitoring the information that you provide on the Website or any use that is made of the Website by you or on behalf of you or your company. We do not accept any liability whatsoever in this respect. It is your responsibility to notify us of any unauthorised use of the Website or of the information available on the Website that concerns you or your company as soon as you become aware of it.

You acknowledge and agree to use the Website only for the purposes contained herein. You agree that you shall refrain from registering on the Website if you are not a supplier of recovered paper, or an authorised employee or agent of any such supplier. You will only use the Website in a way that does not harm, infringe or restrict the rights and interests of others. You will use the Website in compliance with any applicable local, national or international laws and regulations and in accordance with these Terms of Use. You will not use the Website in a way that damages, diminishes or manipulates the quality or the performance of the Website or that disrupts or interferes with other persons' use of the Website.

#### Disclaimers

The contents of the Website are provided "as is" and "as available". While we make every effort to present accurate and reliable information on the Website, we do not accept any liability with regard to the accuracy, completeness, efficacy, availability, timeliness or fitness for a particular purpose of any such information.

We cannot guarantee that you will have uninterrupted access to the Website or that the Website will be free of errors, bugs or viruses at any time. We accept no responsibility for any damages or losses arising out of the loss of use of the Website or any part of it or any information on the Website. In any event, we reserve the right to suspend, restrict or terminate access to the Website or to modify any part of the Website for any reason at any time.

In no event shall we accept any liability for any loss of or damages to your or your company's property, data, business or reputation that may occur as a result of the use of, or the inability to use the Website, the RPID and/or the Recovered Paper Supplier Code or certificate of registration obtained through the Website. Under no circumstances will we accept liability for any losses or damages suffered by third parties arising from your or your company's use of, or inability to use the Website, the RPID and/or the Recovered Paper Supplier Code or certificate of registration obtained through the Website.

#### Links

On the Website, we may provide links to websites of third parties (other than CEPI). These links are provided for your information and convenience only. We do not endorse, approve or take any responsibility for the websites linked to or for the availability, performance or contents of such websites or for the use of such websites or any information contained therein. "If you intend to install a link to the Website on another website, please contact us at [admin@recoveredpaper-id.eu](mailto:admin@recoveredpaper-id.eu)."

## Intellectual Property

All title and intellectual property rights, including, but not limited to, copyrights in and to the contents of the Website (and any copies thereof in whatever form) or any names, images and logos identifying the Website, the RPID and/or CEPI, are owned by CEPI and are therefore protected by applicable copyright laws or other intellectual property laws and regulations. Reproduction or copying (in any format) of any part of the Website or the RPID is not authorised without the prior written agreement of CEPI. For requests to use or reproduce any of the contents of the Website or the RPID, please contact [admin@recoveredpaper-id.eu](mailto:admin@recoveredpaper-id.eu).

Re-production or copying (in any format) of any third party material (such as logos) available through or displayed on the Website is prohibited without the prior approval of the relevant rights owners.

## Privacy Policy

Through your registration on the Website, we may collect the following information from you: your company's name, job title, first name, family name, function, telephone number, e-mail and web address, postal code, city, country and VAT number. CEPI will act as the data controller as defined by Article 2 of the Directive 95/46/EC on the protection of individuals with regard to the processing of personal data.

The information that we collect about you will be used for the purpose of providing you with your personal log-in details (username and password) for use on the Website, as stated herein, and for general administrative and management purposes. Some of your information, such as your company name, (web) address and telephone number, will be stored in the RPID database and made available online to public authorities to allow your identification as a participant in the RPID and therefore as a supplier of recovered paper. Public authorities will be able to consult this online information on the Website on the basis of your Recovered Paper Supplier Code. Such users may be based in other countries which may not necessarily have the same level of data protection as your country. By providing your information on the Website, you consent to your information in the RPID database being processed and shared in this way with public authorities. We will not disclose your data to any other parties than as stated herein, unless if we would be required to do so by law or to comply with a court order served upon us in connection with the Website, or to protect and defend our rights and interests and those of our members. We will not use your data for any commercial purposes.

Should you wish to consult, complete or rectify any of the information that we may hold about you or your company, please use your username and password for consulting and updating your profile.

Please note that the Website may use cookies or similar techniques for collecting technical information about the use of the Website for the purpose of improving and tailoring the Website and make it more user-friendly. Cookies are small files that are stored on your computer and that enable us to track your computer's use of the Website. It is possible for you to disable cookies within your specific browser options, although this may impair your use of the Website.

### Governing Law and Jurisdiction

The Terms of Use shall be governed by, construed and interpreted in accordance with the laws of Belgium. Any disputes arising under or in connection with these Terms of Use shall be subject to the jurisdiction of the Belgian courts. We shall retain our right to submit any dispute to the courts of the country of your residence or principal place of business.

### Contacting us

If you experience any problems with or have any questions about the contents and/or functioning of the Website, the RPID or these Terms of Use, please contact us at [admin@recoveredpaper-id.eu](mailto:admin@recoveredpaper-id.eu).